



Nebraska Indian Community College

Office of the President

Macy Campus

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MISSION

"The Nebraska Indian Community College provides quality higher education and lifelong educational opportunities for Umoⁿhoⁿ (Omaha), Isanti (Santee Dakota) and all learners."

Board of Directors Meeting

May 17, 2024

Minutes

5:30 P.M.

South Sioux City Campus

1. Call to Order at __5:36_P.M.____.

2. Invocation by __Linda Robinson____.

3. Roll Call

Members Present: Diane LaPointe; Danielle LaPointe; Mary Lou Mitchell; Cheryl Kitto; Linda Robinson; Deanna Parker;

Members Excused/Absent:

Others Present: Michael Oltrogge; Noelle Carrillo; Troy

Munhofen; Kristine Sudbeck; Lorie Broberg;

4. Approval of the Agenda

**Motion to approve the agenda items as presented made by
__Danielle LaPointe_. Second by __Mary Lou Mitchell_. Motion
carried.**

5. Presentation of the 2023 Audit.

6. Review of previous actions:

Review and approve the minutes from March 16, 2024, and the proxy
vote on March 28, 2024.

**Motion to approve the minutes with corrections from March 16,
2024, made by __Danielle LaPointe_. Second by _Linda Robinson_.
Motion carried.**

**Motion to approve the proxy vote accepting the audit on March
28, 2024, made by _Danielle LaPointe__. Second by _Linda
Robinson__. Motion carried.**

7. President's Report with reports to the President

- a. Academics Report
- b. Business Office Report (On hold)
- c. Student Services Report
- d. Technology Report
- e. Human Resources Report
- f. Workforce Development Report
- g. Institutional Research Report

Reports and discussion.

8. Business Office/Finance Report

Review of the financial statements (On Hold)

9. Old Business

- a. President's Evaluation discussion.

Updated job description and evaluation tool are in the packet for review.

b. BOD Retreat Location and Agenda

Dates: July 24-28, 2024

Location: Kansas City

This item was placed on hold pending the discussion of the board from the information from Katherine Campbell however due to no response we will move forward.

Participants

Board Members: Diane LaPointe, Danielle LaPointe, Cheryl Kitto, Linda Robinson, Mary Lou McCauley, Deanna Parker

College Staff: Michael Oltrogge, Noelle Carrillo, Kristine Sudbeck, Greg Bass III, Shona Campbell, and a governance trainer, possibly Carlton Edwards or Wynema Morris.

Board of Directors Retreat Agenda

July 24 - Travel to Kansas City

July 25 - Fiduciary Trust/Financial Statement Training - 2 hours

July 26 - HLC processes - 2 hours; Governance training (including bylaws and things.

July 27 - Board meeting - 2 hours; President Eval - 3 hours

July 28 - Travel Home

c. FL Smith Building Purchase

The final payment price of the FL Smith building was \$653,296.08. We signed a six-month lease for a total of \$52,440 or \$8,740 per month. They have the option of renewal for months 7 and 8. A copy of the deed and the lease has been included in the packet for your review.

A more in-depth plan will be completed within six months, however preliminary reports suggest that the college should move our offices to that building and update our current location with additional space for classroom and lab space. Smart Designs has been contacted to begin the plan development.

d. Policy changes to Business Office

Policies

Several changes need to be made to the Business Office Policy manual. Some of these items include check signing/purchase authorization, the purchasing policy, the Gift Acceptance Committee, etc. These changes should be ready for review at the BOD Retreat.

e. Santee Campus Community Building

Modified drawings downsizing the facility for the first phase are in the packet.

f. Pawnee Nation College

10. New Business

a. HLC Interim Report on Co-Curricular Assessment

Included in the packet for review.

b. NICC's 2024 Summer Schedule

Included in the packet for review.

c. Closeout report for the 2018-2022 Strategic Plan

Included in the packet for review.

d. 2023 Audit

Included in the packet for review.

e. Questions about relocation expenses and hybrid work for highly qualified non-faculty

f. NICC's Acceptable Use Policy, NICC's Information

Security Policy, and NICC's Asset Management Policy.

Included in the packet.

Motion to accept the Acceptable Use Policy, NICC's Information Security Policy, and NICC's Asset Management Policy as presented made by _Danielle LaPointe_. Second by _Deanna Parker_. Motion carried.

g. Summary of changes for the 2024-2025 Catalog

Included in the packet for review.

Motion to approve the summary of changes for the 2024-2025 Catalog (VI bill modification) made by _Cheryl Kitto_. Second by _Deanna Parker_. Motion carried.

h. Special Budget Requests.

Motion that all financial requests outside of a board approved budget must gain approval through the Finance and Budget Committee made by Cheryl Kitto. Second by Linda Robinson. Motion carried.

i. 2024-2025 Budget and Tuition Waivers

Motion to amend the 2024-2025 draft Budget as presented made by Danielle LaPointe. Second by Mary Lou Mitchell. Motion carried.

Motion to continue the \$1 per credit hour through the 2024-2025 Academic Year made by Cheryl Kitto. Second by Mary Lou Mitchell. Motion carried.

11. Public/Visitor Comments

12. Executive Session

Motion to enter executive session at _____ p.m. made by _____ . Second made by _____ .

Motion to exit executive session at _____ p.m. made by _____ . Second made by _____ .

13. Set the date of the next meeting.

Motion to have the next board meeting during the BOD Retreat from July 14-28, 2024, in Kansas City made by Deanna Parker.

Second by Linda Robinson. Motion carried.

14. Adjournment

Motion to adjourn at _7:35___ P.M. made by _Cheryl Kitto___.

Second by __Deanna Parker___. Motion carried.