



Nebraska Indian Community College

Office of the President

Macy Campus

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MISSION

"The Nebraska Indian Community College provides quality higher education and lifelong educational opportunities for Umo^{ho}ⁿ (Omaha), Isanti (Santee Dakota) and all learners."

Board of Directors Meeting

Minutes

September 8, 2023

5:30 P.M.

South Sioux City Campus

1. Call to Order at 5:36 P.M.

2. Invocation by Michael Oltrogge.

3. Roll Call

Members Present: **Diane LaPointe; Danielle LaPointe; Mary Lou Mitchell; Linda Robinson; Cheryl Kitto; Wynema Morris;**

Members Excused/Absent:

Others Present: Michael Oltrogge; Troy Munhofen; Anthony Warrior;

Special Item: Wynema Morris's Resignation and honoring

Wynema Morris resigned and the board presented her a blanket.

Wynema left the meeting following the honoring.

4. Approval of the Agenda

Motion to approve the agenda items as presented made by Linda Robinson. Second by Danielle LaPointe. Motion carried.

5. Review of previous actions:

Review and approve the minutes from July 15, 2023.

Motion to approve the minutes from July 15, 2023 and the resolution from July 31, 2023 made by Danielle LaPointe. Second by Mary Lou Mitchell. Motion carried.

6. President's Report with reports to the President

- a. Academics Report
- b. Business Office Report
- c. Student Services Report
- d. Technology Report
- e. Human Resources Report
- f. Workforce Development Report
- g. Institutional Research Report

Reports and discussion.

7. Business Office/Finance Report

Review of the endowment and portions of the financial statements. The motion to approve the financial statements from June 30, 2023 will be made after Shona presents them.

8. Old Business

a. President's Evaluation discussion.

A draft based from the ACCT example has been created in a word document for easy changes and included in the board book. The board will review this document on January 12th, 2024 at 5:30 PM at the South Sioux City location.

b. Tyndall Property

The letter for the Tyndall property has not been drafted as I am still waiting for the Business Office to give me the amount of her past debt.

c. BOD Retreat Location and Agenda

Dates: July 24-28, 2024

Location:

Wisconsin Dells - Removed

Okoboji - \$160- 200 miles

(Requested a quote package for rooms, meeting space, and food inquiries from Arrowwood Resort and Conference Center)

Branson - Removed

Mahoney State Park - Removed

Kansas City - (Somewhere near World and Oceans of fun)

- d. PNC Memo - Memo was discussed and edited. The letter will be sent on September 11, 2023.
- e. Executive Assistant - An offer has been made.
- f. Board Travel -

Motion to add 3.7.3.12 Follow the policies of the college as approved by the board in regard to travel and other applicable policies to the Board Bylaws made by Danielle LaPointe. Second by Cheryl Kitto. Motion carried.

- g. Pendleton Review and storage container
- Discussion about the Pendletons and a storage container.

9. New Business

- a. Travel Policy

Motion to create a Travel Liability Policy - Failure to attend events or failure to cancel reservations that result in a loss of funds to the college will result in a personal liability with exception of documented cases where the issue is beyond control of the employee made by Cheryl Kitto. Second by Linda Robinson. Motion carried.

- b. Substance Abuse Policy

Motion to approve the substance abuse policy as presented made by Cheryl Kitto. Second by Danielle LaPointe. Motion carried.

- c. Fixed Asset Policy Change

Motion to approve the change of the fixed asset policy change from \$100 to \$500 for inventory control items made by Danielle LaPointe. Second by Linda Robinson. Motion carried.

d. Building Rental

Discussion about the storage facility. The President will bring in a draft contract and measurements of the facility.

e. BIE Report

Review

f. 2023-2024 College Catalog

Review

g. Fall 2023 Schedule

Review

10. Public/Visitor Comments

11. Executive Session

Motion to enter executive session at 7:56 PM made by Cheryl Kitto. Second by Linda Robinson.

Motion to exit executive session at 8:31 PM made by Danielle LaPointe. Second by Linda Robinson.

12. Set the date of the next meeting

Motion to have the next board meeting on , Friday, November 17, 2023 at the South Sioux City location at 5:30 PM made by Danielle LaPointe. Second by Linda Robinson. Motion carried.

13. Adjournment

Motion to adjourn at 8:33 P.M. made by Cheryl Kitto. Second by Danielle LaPointe. Motion carried.